

Hwylfa Groes Cottage - Booking Form.

Please complete in full, incomplete forms may be returned.

CONTACT DETAILS

Main Contact Name:

Address:

Postcode:

Contact telephone numbers: Day: _____ Evening: _____ *Mobile: _____

Email address:

To reduce paper usage your email is used to send confirmation of your payments. (Brochure packs are posted on receipt of final payment)


GUEST DETAILS

Names of adults:

1 _____ 2 _____ 3 _____

Names of children:

Age:

 *The cottage sleeps up to 3, (1 double bedroom, 1 single bedroom), all beds are made up prior to arrival*

 **Please tick your preferred bed arrangement** 1 double bed 1 single bed

DATES

Number of nights:

Arrival - from 4pm: date: _____ day: _____


Departure - by 10am: date: _____ day: _____

ADVERT

Where did you hear about us?


Visit Wales Holidaylettings Barmouth.com Recommendation Other please state _____


PAYMENTS


 **Please contact us if you would like to pay via Internet Banking or Paypal: 01371 871668 or bookings@holidaycottagenorthwales.co.uk**


 Please make cheques payable to: **Hwylfa Groes** - PLEASE DO NOT SEND CASH BY POST.

Please tick as appropriate:

 I have enclosed a cheque for £50 as deposit:

 I have enclosed a cheque for the full amount: Amount £ _____ (payable in full if within 1 month of arrival day).

 I have enclosed the £75 security deposit cheque: (payable if within 1 month of arrival day - not cashed).

 I have paid through internet/international banking/Paypal*: Amount: £ _____ Date paid: _____

**Please note if paying through Paypal an additional 4% is required to cover administration fees.*

If paying from outside the UK through Bank Transfer there will be an additional £25 handling fee (bank charge).

COMMENTS

Comments/queries:

AGREEMENT

I have read and agree to Hwylfa Groes Cottage 'terms and conditions of hire' and I am over 21 years of age.

Signed: _____ **Date:** _____

Please complete in full and return to:

Graham Smith, 22 Acacia Drive, Great Dunmow, Essex. CM6 1UA

If paying via internet banking or Paypal please let us know and you may email the booking form to:

bookings@holidaycottagenorthwales.co.uk

BOOKING PROCEDURE

- ✚ Please confirm with us your required dates and these dates will be reserved for a maximum of 5 days pending receipt of deposit/payment and booking form. We cannot reserve dates unless requested.
- ✚ Once the completed booking form and appropriate payments have been received the contract becomes binding and we will confirm your booking with you.
- ✚ 1 month before the balance is due we will post an invoice with payments outstanding and details of your booking.
- ✚ The balance and £75 security deposit must be paid no later than 1 month prior to arrival, but may be paid at any time prior to this date. The security deposit will be returned in full or in part after checking the cottage within 14 days of the end of your stay.
- ✚ If booking within 1 month of arrival date the full amount is payable together with the booking form and £75 security deposit.
- ✚ Upon receipt of your final payments and security deposit we will send out our cottage brochure pack detailing your booking, payments made, directions by road, local area maps, cottage facilities and arrangements for arrival day including key collection.

CANCELLATIONS

- ✚ If you do need to cancel your holiday after booking please advise us either in writing or by email as soon as possible (not text messaging). This not only increases the chance of us being able to re-let the cottage but also of being able to return your money at the earliest to avoid charging a higher cancellation fee.
- ✚ You may wish to take out adequate insurance to cover you in case of a cancellation. We do not offer this service but it may be purchased from most insurance brokers.
- ✚ If any payments due are not received when requested or arrival departure times change after your confirmation of the booking your booking may be cancelled by us and a cancellation fee may be charged.
- ✚ Please read our terms and conditions for full details and associated cancellation fees:
<http://www.holidaycottagenorthwales.co.uk/tandc.html>

PAYMENTS

- ✚ We regret that it is not currently possible for us to accept payment by credit or debit card by phone but we do accept the following payment methods:

CHEQUES:

Please make cheques payable to: **Hwylfa Groes** and post to:
Mr Graham Smith, 22 Acacia Drive, Great Dunmow, Essex. CM6 1UA

FOR THE FOLLOWING PAYMENT METHODS PLEASE LET US KNOW BEFORE MAKING PAYMENT – Thank you

ONLINE BANKING:

Barclays Bank:
Account Number: 936 514 01
Sort Code: 20 36 98
Account Name: Hwylfa Groes

INTERNATIONAL BANKING: Please add £25 to cover the bank charges for processing payments from overseas

IBAN: GB 29 BARC 20 36 98 936 514 01
SWIFT: BARC GB 22
BARCLAYS BANK - ACCOUNT NAME: HWYLFA GROES

PAYPAL: Please note there is a 4% additional surcharge to cover administrative fees
Payments should be made to bookings@holidaycottagenorthwales.co.uk

CONTACT DETAILS

Postal Address: Mr Graham Smith, 22 Acacia Drive, Great Dunmow, Essex. CM6 1UA

Telephone: 01371 871668 * If we are unable to answer immediately please leave your name, contact number and query and we will call you back as soon as we can.

Email: info@holidaycottagenorthwales.co.uk

Website: www.holidaycottagenorthwales.co.uk